

Academic Assessment Committee Meeting Unapproved Minutes
September 9, 2015, 2:00 PM Russell 325

Members Present: Dr. James Awbrey, Professor Terry Betkowski, Dr. Susan Glenn, Dr. Cortney Grubbs, Professor Peter Higgins, Professor Annette Jackson, Dr. C. Jeffery Knighton, Dr. Masoud Nourizadeh, Professor Beth Pye, Dr. Lynn Rumfelt, Dr. Brian Webb, Dr. James P. Williamson

Members absent: None

Guests: Dr. Susan Finazzo, Dr. Brenda Johnson, Dr. Jeffrey Knighton, Dr. Ann Purvis

Meeting called to order at 2:00pm by Dr. Lynn Rumfelt

Committee Charged by Interim Provost and VPAA Dr. Knighton

Two Task of the committee:

1. Assessing the assessment process – Not a USG requirement
2. Assessing programs, particularly bachelor's programs –

Committee work will be directed to assessing our BS programs based on the original program documents submitted to the BOR establishing the Bachelor of Science in Math and Bachelor of Science in Biology are to be assessed five years after these programs started so will be assessed 2015-2016 academic year. The assessment of the BS Biology and BS Math programs are required by USG.

Assessing the assessment process is not a USG requirement and will be completed if time available in Spring 2016.

Election for Chair

Dr. Lynn Rumfelt elected as chair of the committee.

Election for Recorder

Dr. Brian Webb elected as recorder of the committee.

Statement by Interim Dean of the School of Arts and Science Dr. Finazzo

Discussed the importance of assessment in regards to SACSCOC re-accreditation.
Discussed tying course based assessment from GenEd assessment into Academic Assessment Committee.

Statement by Assistant Vice President of Institutional Effectiveness, Mrs. Teresa Betkowski
Discussed process of Academic Assessment Committee in relation to SACSCOC re-accreditation.

Assessment of program has undergone a name change to be called potentially Comprehensive Program Review (CPR- no irony in this acronym). The name change will be confirmed by Terry Betkowski.

All previous assessment materials are now public

Notification that assessment must occur for any and all concentrations or pathways, regardless of term used.

Notification of potential policy change, awaiting Board of Regents approval, allowing assessment and marketing for Areas A-E to be treated separately from Area F.

Comments by Dr. Brenda Johnson regarding the previous assessment process, both program assessment, and 'assessment of assessment.'

Question by Dr, Susan Glenn asking for clarification on the committee's immediate duties and procedures.

Answered by Mrs. Betkowski, Dr. B Johnson, and Dr. L Rumfelt.

Meeting adjourned at approximately 2:50pm.